

<b>School Policy</b>	
<b>School</b>	St Martins school
<b>Name</b>	Accessibility plan
<b>Statutory Policy</b>	yes
<b>Members of Staff Responsible</b>	Headteacher /SLT.
<b>Date of Review of current document , term / year</b>	Summer 2018
<b>Review Cycle</b>	2 Years
<b>Website</b>	Yes
<b>Approval body.</b>	Local Governing Body
<b>Legislation</b>	the Disability Discrimination Act 1995
<b>Trust policy</b>	No
<b>Stakeholders;</b> staff / students / parents / community	<b>staff / students / parents / community</b>
<b>Other policy to be taken account of</b>	Admissions, anti bullying, behaviour , safeguarding, equality scheme, SEND

# Access Plan St Martins 3-16 Learning Community 2018-20

As building works are now complete this plan is current and applies to the whole school. This plan is a working document and should be review regularly and updated as required.

This plan is in three parts:

1. Improving Access to the curriculum
2. Improving Access to Information
3. Improving access to the physical environment.

## Improving Access Curriculum.

Target	Strategy	Outcome	Timeframe	Who is responsible to ensure this take place.	Achievement
On going CPD Training for teachers on differentiating the curriculum and meeting the needs of all students	Undertake an audit of staff training requirements	All teachers are able to more fully meet the requirements of disabled children's needs with regards to accessing the curriculum	On going training needs to be identified.	SLT to identify training needs through CPD. Additionally Teaching Staff are responsible for improving their practise through QFT, Additional needs team to plan on going programme.	Increase in access to the National Curriculum.
All out-of-school activities are planned to ensure the participation of the whole range of pupils	Review all out-of-school provision to ensure compliance with legislation	All out-of-school activities will be conducted in an inclusive environment with providers that comply with all current and future legislative requirements	On Going	Trip coordinator. Staff leading out of school activities.	Increase in access to all school activities for all disabled pupils
Classrooms are optimally	Review and implement a	Lessons start on time without	On Going	Staff are responsible	Increase in access to the

organised to promote the participation and independence of all pupils	preferred layout of furniture and equipment to support the learning process in individual class bases	the need to make adjustments to accommodate the needs of individual pupils		for improving their practise through QFT.	National Curriculum
Training for Awareness Raising of Disability Issues	Provide training for governors, staff, pupils and parents. Discuss perception of issues with staff to determine the current status of school	Whole school community aware of issues relating to Access	On going training needs to be identified	SLT, Staff are responsible for improving their practise through QFT. Additional needs team use of IEPs	Society will benefit by a more inclusive school and social environment
Training to support physical and medical needs.	Arrange training by medical agency's for staff delivering physical or medical care.	Students requiring day to day medical care can continue to access school.	On going trained staff will need to update to ensure practise remains exemplary. New staff supporting student will require training.	SLT , SEND team	Access to curriculum and extra curriculum actives extended.

### Improving access to Information

Target	Strategy	Outcome	Timeframe	Who is responsible to ensure this take place.	Achievement
Availability of written material in alternative formats	The school will make itself aware of the services available through the LA for converting written information into alternative formats.	The school will be able to provide written information in different formats when required for individual purposes	On going processes to improve QFT	Teaching staff with advice from SENCo / send team.	Delivery of information to disabled pupils improved

Make available school brochures, school newsletters and other information for parents in alternative formats	Review all current school publications and promote the availability in different formats for those that require it	All school information available for all	New information to be updated before open evening (oct)	Admin team in school, new website designed with increased accessibility.	Delivery of school information to students, parents and the local community improved
Review documentation with a view of ensuring accessibility for pupils with visual impairment	Get advice from Shropshire Hearing and Vision Support Service on alternative formats and use of IT software to produce customized materials.	All school information available for all	New information to be updated before open evening (oct)	As above.	Delivery of school information to pupils & parents with visual difficulties improved.

### Improving access to the physical environment.

Item	Activity	Timescale
Accessible car parking	Bays to be signed, Non disabled Drivers using disabled car parking must be challenged.	Now complete
Dropped kerbs either side of main vehicle entrance.	Pedestrian access improved	Now complete.
Improved signage and road marking	Pedestrian access and safety improved	Now complete
Doors	To be brought into line with building regulations ( 2015) Automatic doors to be fitted to main entrance.	Now complete
Staircases	Colour-contrasted handrails to both sides of staircases	Now complete
Accessible toilet.	To provide unisex accessible toilets in both primary and secondary areas.	Now complete

Improve Reception facilities.	The counter is lowered to a maximum height of 800mm, with knee-space under. Intercom and Hearing loop.	Now complete
Ramps and handrails to go along side external steps.	New ramp needed to shorten route between The Hub and Languages block.	Now Complete
Signage for disabled parking in main car park to indicate access routes to sports centre and main reception,	Signage needs to indicate that disabled visitors should park in primary car park for access to main reception.	Now complete

## References

*The Equality Act 2010: Advice for school leaders, school staff, Governing bodies and local authorities.*

*Equality Act Guidance* downloads from the Equality and Human Rights Commission – includes *Guidance for education providers – what the equality law means for you as an education provider.*