

Travelling to and from St Martins School on public and school buses

Dear Parent / Carer,

Good behaviour and high levels of safety are very important. Please could you take a time to read through the Bus Behaviour Code below and ensure that your child understands how important it is for the code to be followed. We do not want any of our children to have or cause an accident or to be told they may not use the bus for travel to school.

St Martins School Bus code

Before the journey students must.:

Be accompanied to and at the pick-up point unless parents/ carers don't consider this necessary

Make sure that they carry a valid travel pass or the correct amount of money to purchase a ticket (or travel may not be allowed) if using a service bus

Be at the pick-up point in good time and wait for 10mins if the bus is late.

Wait in an orderly and safe manner standing well back from the kerb edge and allowing other members of the public to wait for the bus or pass safely.

Keep clear of other traffic, **other** moving school buses or taxis

Board the bus when stationary, one at a time and in an orderly and polite manner

Go to their seats immediately and sit down properly

During the journey student's must:

Stay properly seated: do not stand up whilst the vehicle is moving (unless having to stand on a public service - if so hold tight)

Wear seat belts where fitted (this is a legal requirement). Keep bags out of aisles

Not distract the driver or be discourteous

Treat other pupils with care and respect and not misbehave. Not shout or use rude or inappropriate language

Be mindful and respectful to members of the public who may also be using the bus. Not play music out loud.

Not attempt to operate doors or emergency exits (unless in an emergency) or any other mechanisms (e.g stop bell)

Not damage, graffiti or vandalise the vehicle. Be aware that most buses carry CCTV facilities.

Report any concerns about the journey to the driver and/or the school

Follow the driver's instructions if there is a breakdown or emergency

At the end of the journey students must.

Stay seated until the vehicle stops

Get off the bus in an orderly manner

Stay well clear of other traffic whilst the bus is moving off

NOT cross a road in front of, or behind the school bus

Wait until the bus moves off and the road is clear in both directions before crossing

When arriving at school not to leave the school site.